

## *Claim Your CME*

- A. **Sign In Daily on the Attendance Sheet at the Registration Desk.**
- B. Complete the **Program Evaluation and Attendance Verification** forms before you depart. **Forms are located at the Registration Desk.**
- C. Return completed forms to the Registration Desk.
- D. CME certificates are issued by The University of Washington School of Medicine via their website. Please **provide your email address** on the attendance verification form to insure timely delivery.
- E. Website for CME. CME certificates are available **60 days after course completion.**

The UW Continuing Medical Education office notifies you via e-mail that your CME certificate is available.

**You must logon to the UW Continuing Medical Education website at <http://uwcme.org> to print your CME certificate:**

1. Click the blue "**Login to the Portal**" button on the upper left side of the screen
2. Your Username is: (your e-mail address you provided on the form).
3. **If you don't have a Password-Create a Password. (after creating a password go to the next steps)**
4. **Click on the left side "Evaluations and Certificates"**
5. **Click on the blue button to "Download Certificate" for TC2001 Rocky Mountain Valve Symposium 2019**
6. **If you have any questions, please contact the CME office at 206.543.1050 or [cme@uw.edu](mailto:cme@uw.edu) or the IHI Foundation office –[Pamela.frazee@providence.org](mailto:Pamela.frazee@providence.org) or [timothy.descamps@providence.org](mailto:timothy.descamps@providence.org)**